



CIVA Annual Plenary Conference
November 17 – 19 November 2023

Polish Aviation
Museum, Kraków

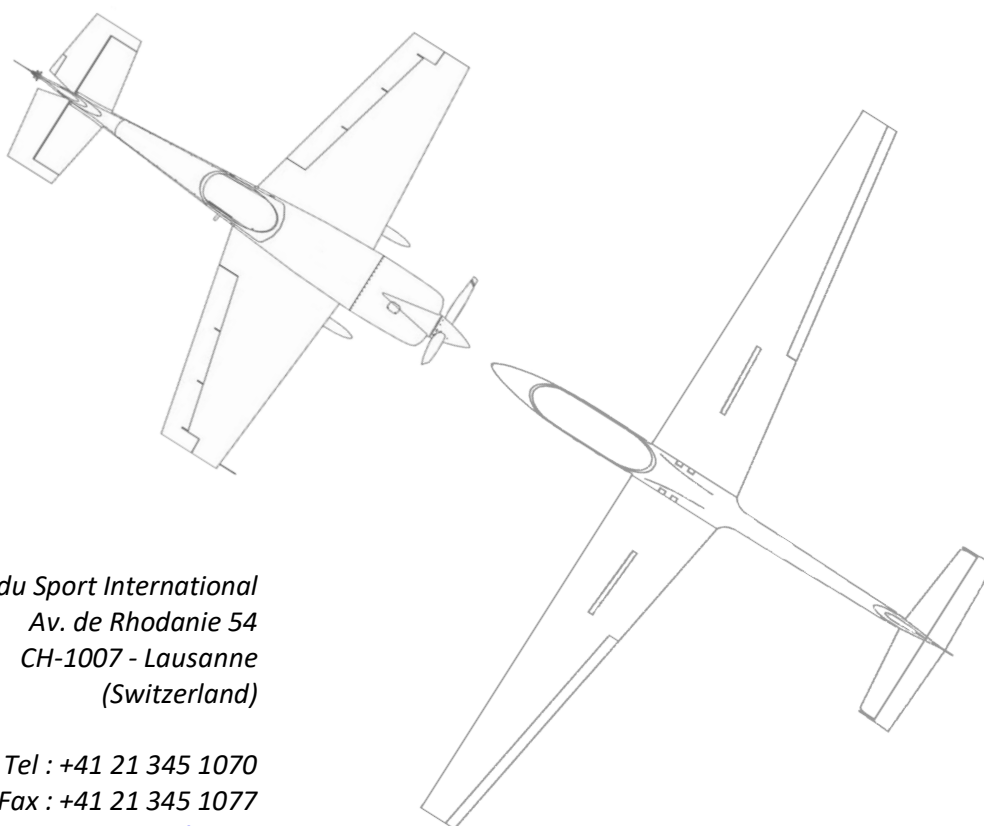


Fédération
Aéronautique
Internationale

Bulletin #1

Annual Conference 2023 of the FAI Aerobatics Commission (CIVA)

To be held in Poland
on Saturday 18th and Sunday 19th November 2023
at the Polish Aviation Museum
in Kraków



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Contents

	<i>Page</i>
1. Invitation to attend the CIVA Plenary Meeting 2023	3
2. Schedule	4
3. Dress Code	4
4. Registration	5
5. Conference Location	5
6. Accommodation	5
7. Travelling to the hotel and conference location.....	6
8. Travelling to the Saturday dinner location Restaurant The “Wieliczka” Salt Mine.....	8
9. Conference fee	8
10. Payment and banking details	9
11. Kraków and environment.....	9
 Conference Registration Form	 12



1. Invitation to attend the CIVA Plenary Meeting 2023

The CIVA Bureau is pleased to announce that the 2023 CIVA Plenary Conference will be held as a physical assembly in Kraków. Meeting our colleagues in person will be a pleasure, a great opportunity for a fruitful exchange of ideas for the good of our sport.

Since this will be a physical meeting, according to FAI rules, voting rights are held solely by NACs which are represented at the Plenary Conference by a Delegate or an Alternate Delegate who is present at the time of voting, or NACs which have given their proxy to a NAC whose Delegate or Alternate Delegate is physically present at the time of voting. Proxy votes are limited to one per present NAC and must be pre-authorized by FAI (ByLaws 3.3.2, Statutes 3.6.1.2.4) – contact FAI via commissions@fai.org to obtain a copy of the required Proxy registration form.

NACs are cordially invited to send their CIVA Delegates, Alternate Delegates and Observers to the 2023 CIVA Plenary Conference. We look forward to seeing you all in Krakow in November. The conference itself will commence on Saturday November 18th at 09:00.

2. Schedule

The Plenary Conference will be held in the Polish Aviation Museum in Kraków Poland.

Date	Time	Location	Event
Friday 17 th November	All day	Conference hotel "Ibis Styles Kraków Centrum"	Arrival of participants
	TBA	TBA	Bureau meeting
	The restaurant closes at 10.30 pm		Dinner
	Evening – the exact time to be confirmed	Conference hotel "Ibis Styles Kraków centrum" - Krakow downtown.	<i>If there are sufficient applicants - Kraków City Tour: Hop on hop off sightseeing bus</i>
Saturday 18 th November	06:30-10:30 am	Conference hotel "Ibis Styles Kraków Centrum"	Breakfast
	09:00-05:00 pm	Polish Aviation Museum in Kraków	CIVA Plenary Conference
	5:00 pm	Transport from the Polish Aviation Museum in Krakow to Restaurant the "Wieliczka" Salt mine	Dinner at Restaurant "Wieliczka" Salt Mine
	6:00 – 8:00 pm	Restaurant The "Wieliczka" Salt mine, after transport to the hotel	
Sunday 19 th November	06:30-10:30 am	Conference hotel "Ibis Styles Kraków Centrum"	Breakfast
	09:00 am – 3:00 pm	Polish Aviation Museum in Kraków	Civa Plenary Conference
			Departures

This schedule may be subject to changes.

3. Dress Code

For the dinner on Friday evening the dress code is smart casual. For the CIVA Plenary Conference and the dinner at the Restaurant "Wieliczka" Salt mine on Saturday, the dress code is again Smart Casual but formal is of course entirely acceptable.

4. Registration

To register for the CIVA 2023 Annual Plenary Conference attendees should go to the last section of this document with Registration and payment details and follow the instructions for the registration and payment.

Please complete the form at the end of this bulletin and email it to biuro@aeroklubpolski.pl with a copy also to m.radzikowska@aeroklubpolski.pl.

For further information please contact:

- Marta Radzikowska +48 539 932 861 m.radzikowska@aeroklubpolski.pl
- Luiza Gierszyńska +48 534 338 805 l.gierszynska@aeroklubpolski.pl

5. Conference Location

The conference will take place the Polish Aviation Museum in Cracow, 39 John Paul II Street, 31-864 Krakow.

6. Accommodation

A block reservation for 35 bedrooms has been made at the Hotel “Ibis Styles Kraków Centrum”, 53 Mogilska Street, 31-545 Krakow for the two nights of –

- **Friday November 17th 2023**
- **Saturday November 18th 2023**

at a conference rate of PLN 300 per night, per single room or double room, PLN 340 with breakfast included. Hotel reservations should be made by Delegates, Alternate Delegates, Observers and other attendees of the CIVA Plenary Meeting 2023 directly to the hotel by email or phone mentioning “CIVA Meeting”.

Please ensure that this is done **before October 1st, 2023 (we highly recommend to do it earlier due to events that take place at this time in Kraków)**, in order to guarantee the above preference rate and availability. Payment for conference accommodation at this special rate must be made by you separately for each person and is not included in the EUR 270 Conference Fee.

Contact details for the hotel:

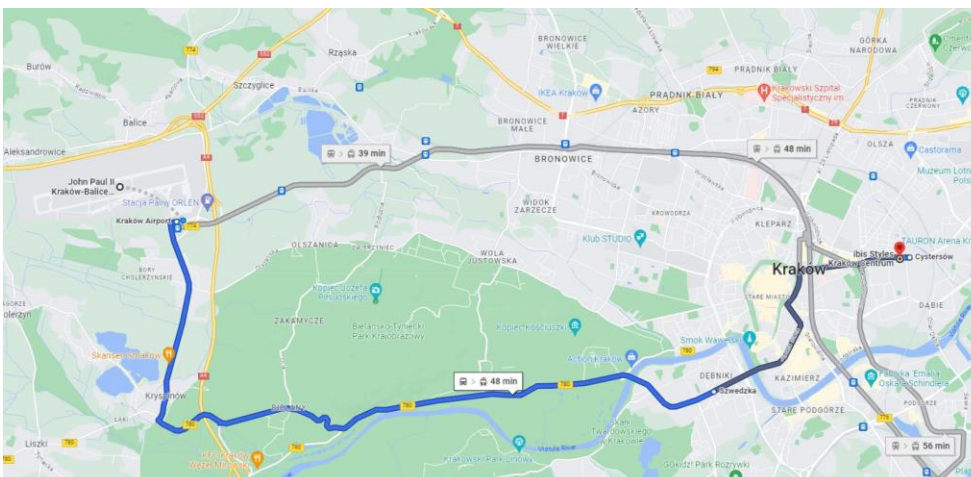
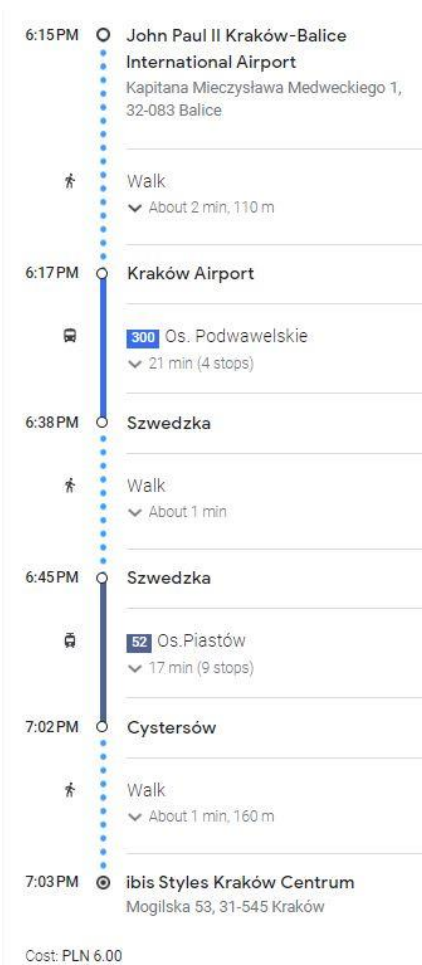
E-mail: HB579-re@accor.com
Phone: +48 504 620 789
Hotel website: <https://all.accor.com/hotel/B579/index.en.shtml>

Upon arrival at the hotel, envelopes with printed bulletin and public transportation tickets will be waiting you at the reception desk in the hotel. Please pick them up from the reception desk. Each ticket is valid for 60 minutes. The tickets must be punched in a bus or a tram.

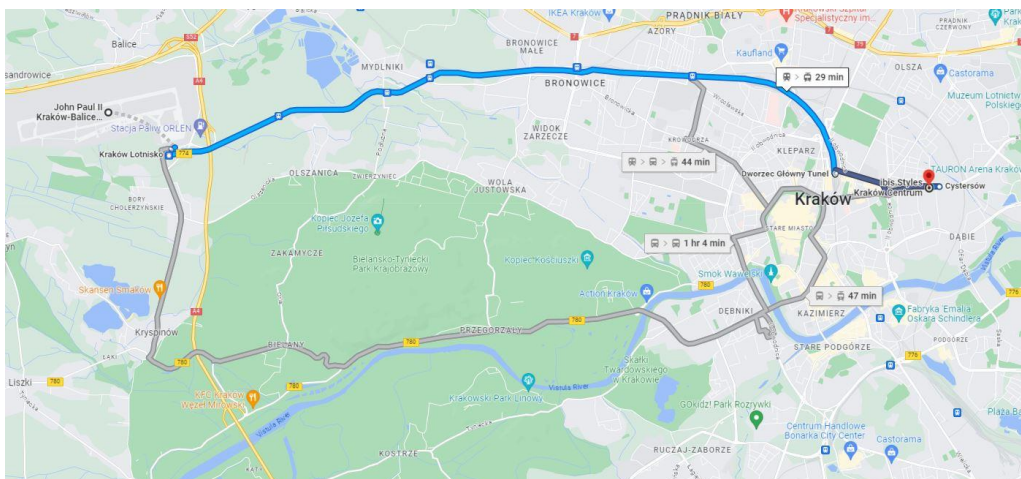
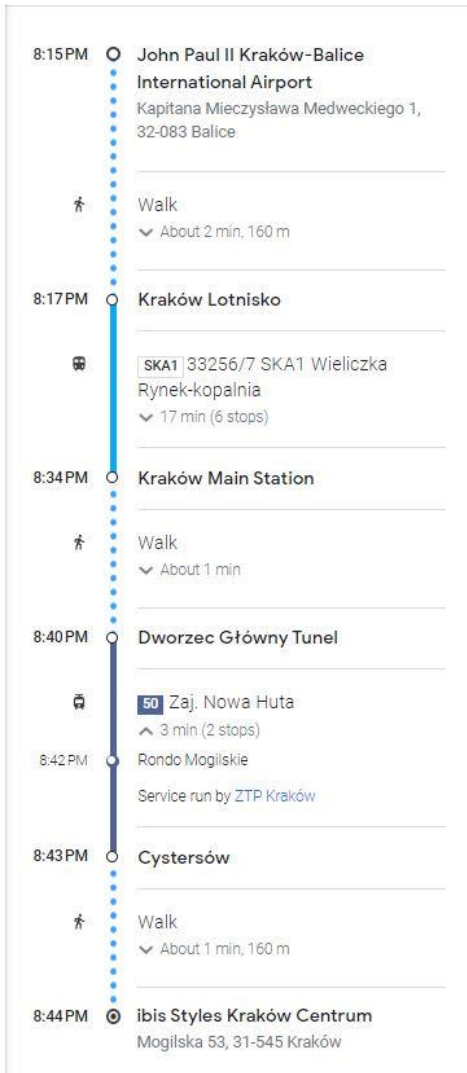
7. Travelling to the hotel and conference location

The most convenient airport to travel to is Kraków Airport (KRK). The bus and the train stations are within the airport area and there is only a very short walk from the arrival hall.

You can take a bus number 300, going in the direction of Osiedle Podwawelskie, and get off at the Szedzka stop. There, take a tram number 52 and get off at the Cystersów stop. Ibis Styles Kraków Centrum is about 160 meters from the stop.

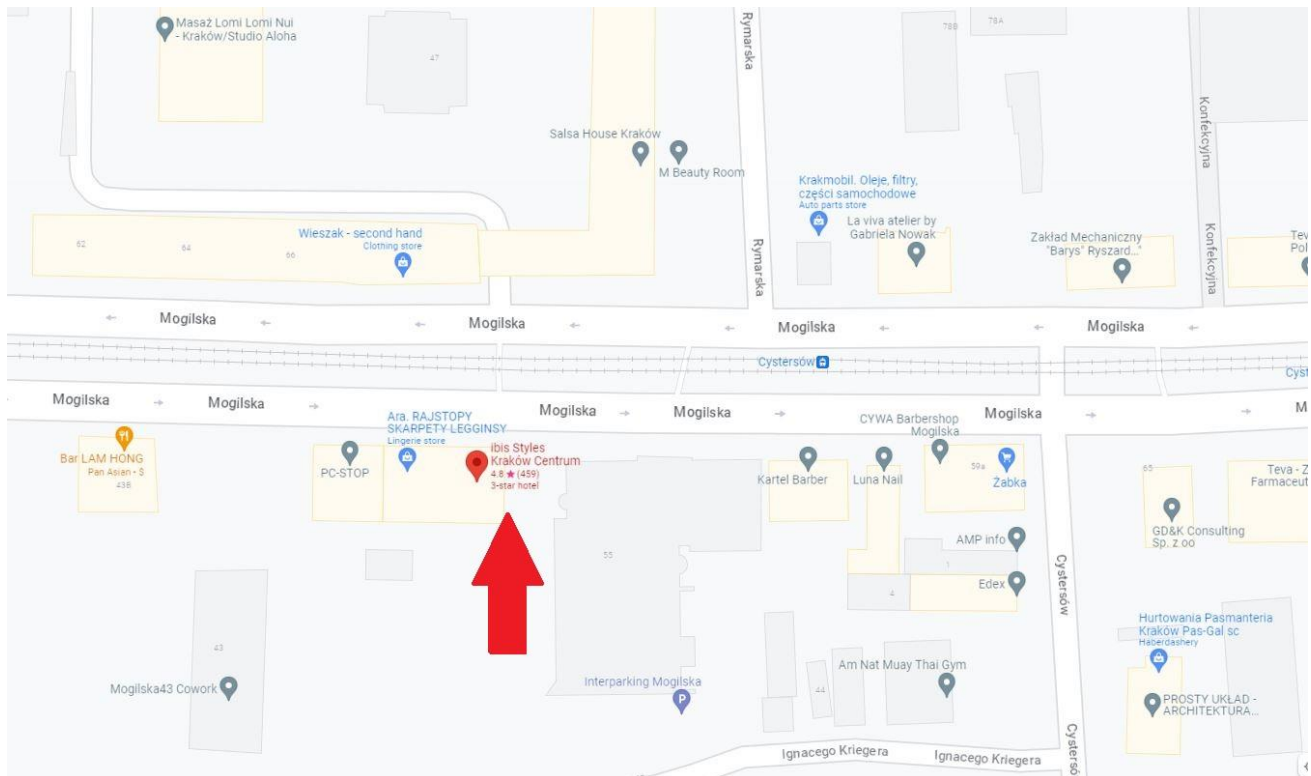


You can also take the SKA1 train, going in the direction of Wieliczka Rynek-mine and get off at the Kraków Główny stop (Kraków Main Station). From there, go to the Dworzec Główny Tunnel stop (around 1 min by walk) and take a tram number 50 and get off at the Cystersów stop. Ibis Styles Kraków Centrum is about 160 meters from the stop.



If you arrive directly by train from any direction/location, get a connection to Kraków Główny (Kraków Main Station) and follow the instructions above.

If you arrive directly by car from any direction/location, please let us know in advance so we can reserve parking spaces at the hotel.



8. Travelling to the Saturday dinner location Restaurant The “Wieliczka” Salt Mine

The trip to the „Wieliczka” Salt Mine takes about one hour by bus. Transport is provided by the organizer. Details of the location of the restaurant and itinerary will be provided upon arrival of meeting participants.

9. Conference fee

The CIVA Plenary Conference fee per participant is **EUR 270**

This includes the conference facilities, coffee breaks, the conference lunches including water and tea/coffee, Saturday dinner including a limited amount of wine, water, and tea/coffee. It does not include the hotel accommodation, which must be booked separately.

10. Payment and banking details

Registration and payment to CIVA Annual Plenary Conference should be done by filling a Conference Registration Form below.

The latest time for online registration is **midnight UTC on Sunday October 30th (we highly recommend to do it earlier due to events that take place at this time in Cracov)**. In case of any issues with the online registration or payment please contact

- l.gierszynska@aeroklubpolski.pl
- m.radzikowska@aeroklubpolski.pl

11. Kraków and environment

Kraków is filled with legends, priceless architectural and artistic monuments and fun, the historic capital of Poland, with its centre listed as a UNESCO World Heritage Site for more than 40 years, enchants at first sight. The Krakow Aeroclub, on the other hand, is one of the oldest associations in Poland.

Kraków is also a city where the Polish Aviation Museum is situated. The museum collects, restores and provides access to monuments of aviation technology, takes care to preserve the aviation character of the place and conducts educational and scientific activities.

Please feel invited to take a part in a city tour of Krakow by Hop on Hop off Bus. You will have a unique opportunity to get to know all the major attractions of Krakow. The bus runs on a fixed route covering the most interesting places in Krakow. **Kraków City Tour will take place if there are sufficient applicants, so please let us know if you are interested.**



Conference Registration Form



CIVA Plenary Conference 2023 Hotel Ibis Styles Kraków Centrum, Poland 17th and 18th November 2023

First name: _____

Family/last name: _____

National Airports Control (NAC): _____

Status: Delegate Alternate Observer

Mobile phone number: + _____

Email address: _____@_____

Arrival date: _____ / _____ / 2023

Special conference food needs, if any: _____

Please complete this page and email it to:

m.radzikowska@aeroklubpolski.pl, and also to l.gierszynska@aeroklubpolski.pl

The conference fee payment of **EUR 270.00** for each attendee should be made by bank transfer to:

Beneficiary: Aeroklub Polski

Address: ul. Komitetu Obrony Robotników 39, 02-148 Warszawa

IBAN: PL54 1140 1010 0000 4635 5100 1024

Account number: 54 1140 1010 0000 4635 5100 1024

SWIFT/BIC: BREXPLPWXXX

NO CASH or CARD payments on-site are accepted